

WSBA Practice Primer: Business Law Track 2

Contract Basics



ORIGINAL PROGRAM DATES

Session 1: February 14, 2024

Session 2: February 21, 2024

Session 3: February 28, 2024

AVAILABLE MEDIA TYPES

Video & Audio MP3

*Presented in collaboration with the
WSBA Business Law Section*

REPORTING YOUR CREDIT

This on-demand seminar was originally presented as a series of live webcasts on February 14, 21 & 28, 2024, in Seattle, WA. If you attended the live webcast and reported CLE credits, you cannot also report credits from watching or listening to this recording if repeated within your three year reporting period.

DESCRIPTION

The WSBA Practice Primer consists of a series of three learning tracks that build upon one another, providing a solid educational foundation for practice in a substantive area of law. Optional homework is assigned between sessions, giving you an opportunity to apply the concepts learned and earn extra CLE credit. While designed for new members (and offered at a substantial discount for new members), the Practice Primer may also be of interest to those looking to transition into additional practice areas.

Our 2024 Practice Primer series will cover the practice area of Business Law. The topics covered by the three Practice Primer tracks include formation fundamentals, contract basics, and thinking like a general counsel.

AGENDA

1 Terms and Definitions

This session contains a substantive review of terms and definitions that are standard in contracts. You will walk away with a robust list of terms to pull from when needed.

Optional homework: Students are given a hypothetical scenario and will then have to select the proper terms for their respective client. Faculty will review homework during Session 2.

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Contract Basics *(agenda continued from previous page)*

2 Common Documents

Faculty introduce common documents such as confidentiality agreements, then review current laws on particular clauses and how to avoid some major redlining mistakes that we have seen in our profession. You will walk away with a short guide on things to always look for in an agreement.

Optional homework: Students will redline a confidentiality or NDA agreement. Faculty will review homework during Session 3.

3 Logistics and Ethics

This session focuses on applicable logistics and ethics, including redlining etiquette, best billing practices of time entries, balancing firm policies with ethical obligations for billing entries, and some practical exercises on billing entries.

PRESENTERS

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